Transition Policy

Points of transition are a critical time for young children and need to be managed sensitively by parents/carers, settings and schools to provide continuity for each child.

Our aims in supporting children through transition are:

- To ensure every child has a positive experience throughout our nursery.
- To ensure a child's learning is a continuous journey.
- To help schools/settings build on a child's previous experiences.
- To support inclusive practice in all settings and promote effective communication between these settings.

We will do this by:

- Acknowledging that the child is at the centre of the process.
- Ensuring that your child's individual needs are met, giving careful consideration to what can remain the same for the child.
- Planning and preparing carefully for any differences due to transition.
- Respecting the role of the parents/carers
- Building strong links between home/setting/school.

Transition Stages

First Stage (starting nursery)

A member of staff will contact and arrange an appointment with parents/carers and children to visit the setting and gather information this will include: opening hours, collection of fees, routines, gathering relevant information about your child

and answer any questions you may have. Where possible a home visit will be undertaken. **See Home Visit Policy.**

A number of settling sessions will then be arranged, prior to a nursery start date being set for your child. These visits may vary in number and length depending on individual needs. **See Settling In Policy**

Second Stage (room to room transition)
When children are ready to move between rooms, their key person will begin to make visits with the child to the next room. This will enable the child to build new relationships and familiarise themselves with the new room. These will be planned and tailored to meet the child's individual needs.

A new key person will be allocated and the child's online learning journey will progress with them through nursery.

Parents/carers will be informed of these visits and kept up to date at all times.

Third Stage (nursery to school transition)

The child's key person will liaise with parents/carers to ensure that the child's name is down at the school of their choice and discuss moving on.

- The child's key person will complete a transition report and share this information with parents/carers before forwarding to school. The transition sheet will include development milestones and relevant information, which will help the school meet the child's needs.

- We will always invite the school to visit the children whilst they are still with us, and we encourage children to make visits to their school.