Admissions & Additional Charges Policy

Elland Nursery

Our nursery is open to all children and their families from both the local community and surrounding areas who are registered with Family Hubs.

In accordance with Government legislation and Ofsted guidelines our nursery works within staffing ratios based on appropriate floor space within each room; this means on occasion we may not have availability for children in specific age groups.

Priority for nursery places is given to parents/children who meet the following criteria:

- Families with children already using the nursery
- Children living in the Family Hub reach area
- Children with special educational needs or disability

To discuss your childcare needs, reserve or book a place within the nursery, please contact the Nursery Manager for further information.

Elland Nursery offer day care places in the following

Fee Paying Structure

Fee Paying Structure	
Am session 8am – 1 pm	£39.05
Pm session 1pm - 6 pm	£39.05
Full day Care 8am – 6pm	£63.80

For Children accessing 9month+ Early Education for 2 year olds or Universal Early Education Funding

Reviewed September 2026

Full day session 8am-6pm	No Charge to parents
Am session 8am – 1 pm	No Charge to parents
Pm session 1 pm – 6pm	No Charge to parents

30 hrs Working Parents Entitlement for 9 mth & 2 yr olds

Full days 8am-6pm	No Charge to parents
AM session 8am-1pm	No Charge to parents
Pm session 1pm-6pm	No Charge to parents

30 hrs Working Parents Entitlement for 3 yr olds

3 full days 8am-6pm	£9.95 optional charge to include all meals , snacks,
AM session 8am-1pm	£5.50 optional charge to include all meals , snacks,
Pm session 1pm-6pm	£3.30 optional charge to include all meals , snacks,

30 hrs extended entitlement

Children who are eligible for the extended 30-hour funding may access the funding as outlined above. Please note that an additional daily charge for all 3 year olds of £9.95 this applies to cover breakfast, a freshly prepared lunch, tea, drinks and snacks. Alternatively, parents may provide all meals and snacks for their child. Parents wishing to do so should discuss this with the Nursery Manager in advance. Any food provided from home must comply with the nursery's food policy.

Waiting List

In the event there is no current availability within the nursery you may wish to join our waiting list. There is no fee for registering with the nursery or for joining the waiting list; however, we do ask that you inform us if your child no longer requires a place so that we can remove them from the list.

Early Education Funded Places for 9 months +, 2, 3 & 4 Year Olds and 30 Hours working parent entitlement

Funded places through 9 months+, 2, 3 & 4 year Early Education Funding and 30 Hours Early Years working parent entitlement are available during the nursery opening hours and during specified North Halifax Partnership Funded period dates.

Admissions and attendance patterns for children accessing 30 Hours Early Years working parent entitlement will be agreed locally with the nursery and parents and will be within the parameters set out in the Early years entitlements: operational guidance For local authorities and providers (Department for Education; July 2021).

For further information and guidance on the terms and conditions of these places, please refer to our **Early Education Funding Attendance Policy.**