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| Job Title – NHP Community Organiser (Active): | | | |
| Responsible to: | Community Programmes Manager | Salary Pay scale: | £26,245 Pro rata |
| Hours: | 18.5 | Location: | Kevin Pearce |
| Date Job Description Last Updated: March 22 | | By who: Community Programmes Manager | |

Purpose of post

To work with the existing NHP Place Based Social Action Community Organiser to:

- Listen to the community to understand how the driving factors – individual, social, environmental, and transport, are affecting physical inactivity levels in Illingworth, Mixenden and Ovenden wards.
- Build trusting relationships and powerful networks which enable residents, groups, associations, and businesses in the North Halifax wards of Ovenden, and Illingworth & Mixenden to adopt and embed the Active Calderdale agenda, creating better conditions that support the strategy priority groups to be physically active.
- Work with existing assets to develop more accessible, safer and inclusive opportunities to move and be active in communities through community action.
- To feed into the wider Active Calderdale Strategy and ensure the voice and journey of North Halifax is well represented.

Main duties and responsibilities

1. Build trusting relationships existing community organisations, institutions, services, projects and programmes to embed the Active Calderdale agenda, in order to change how physical activity is perceived and delivered at a local level.
2. Uncover and understand the driving factors that are most affecting inactivity within each community by listening to community voices and insights.
3. Influence and mobilise the existing assets within the community so they are supporting and driving the 'Active' agenda from their position of influence. Assets include individuals, community projects, programmes and services, community organisations, institutions, and physical assets including buildings, parks and open spaces.
4. Be the voice for the community - understand what changes the community

require and want in order to become physically active, and influence wider systems so change becomes a reality – community, transport, planning, environment (parks and open spaces).

5. Work with existing networks in North Halifax ensuring Active Calderdale is supporting to deliver outcomes for the community.
6. Work closely with the Staying Well Active Worker and wider NHP staff to ensure a joined up coherent approach to physical activity at a local level – connecting community assets to maximise local opportunities and reduce duplication.
7. Represent North Halifax with the wider Active Calderdale Team and ensure successes, challenges and learning is shared.

Any other duties and responsibilities appropriate and relevant to the post, including:

8. To carry out the duties in compliance with NHP Equal Opportunities Policy and other policies designed to protect employees and service users.
9. To have a clear understanding of safeguarding policies and procedures and to act appropriately should areas of concern arise, in line with the North Halifax Partnership (NHP) policies and procedures.

About NHP

North Halifax Partnership (NHP) is a community-led charity with a purpose to support individuals from cradle to grave, and to carry out activities which relieve poverty and disadvantage, promote health and wellbeing, and strengthen communities. We deliver children's centres and family support services; a Staying Well service to tackle loneliness and isolation; the Ovenden and Mixenden Initiative helps people into employment and training, provides youth and diversionary projects and delivers activities that make the community safer, cleaner, greener and more cohesive. Find out more at www.northhalifaxpartnership

North Halifax Partnership Ltd is an equal opportunity employer. We are committed to safeguarding and promoting the welfare of children and we expect all staff and volunteers to share this commitment. A disclosure and barring service check is undertaken for all staff – a caution or conviction does not automatically prevent an offer of a job and any issue may be discussed with a prospective employee.

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| POST TITLE: | | NHP Community Organiser (Active): |
| Criteria No | Attributes | Criteria |
| | Relevant Experience | <u>Essential</u> Experience of developing and maintaining positive stakeholder relationships that deliver impact. Experience of community organising, using a recognised and reputable community organising model or process |
| | | <u>Desirable</u> Experience and knowledge of North Halifax wards of Ovenden, and Illingworth & Mixenden Understanding of local issues and policy |
| | Education, qualifications and Training Attainments | <u>Essential</u> GCSE (c or above) in English and Maths or the ability to demonstrate can work to this level |
| | | <u>Desirable</u> Hold a recognised Qualification or accreditation in community organising at Level 2 (or above) or a comparable qualification in community development, or similar field. |

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| | | Willingness to undertake relevant training |
| | General and Special Knowledge /Ability | <p><u>Essential</u></p> <p>Excellent communication and interpersonal skills; the ability to enthuse, persuade, negotiate and influence in the spoken word and in writing.</p> <p>Sound strategic, critical thinking and decision making skills.</p> <p>Knowledge and understanding of the physical activity agenda.</p> <p>Awareness of issues that might face vulnerable people in the community.</p> <p>Strong customer focus and ability to communicate with a broad range of people at all levels.</p> <p>Ability to advocate for local people, whilst keeping good working relations with service providers.</p> <p>Excellent time management of own timetable, including flexibility to meet team priorities</p> <p>Self-motivated to work without close supervision</p> <p>An understanding of equality and diversity issues within a diverse and multicultural environment with a commitment to tackling discriminatory practices.</p> <p>Willingness and ability to work outside normal office hours, including evenings and occasionally at weekends</p> <hr/> <p><u>Desirable</u></p> <p>Local knowledge of communities and resources within Calderdale</p> <p>Awareness of issues affecting communities</p> <p>Willingness to work flexibly, including evenings and weekends, where necessary</p> |